

# **Quality Assurance Standard Procurement Clauses**

## 1. Quality Management System Requirements

The supplier shall establish and maintain a system for the control of quality that complies with the requirements of MIL-I-45208, MIL-Q-9858, AS9100, or ISO 9000. The quality system shall be maintained to assure that all supplies and services are subject to examination and tests required to prove conformance to contract or purchase order requirements.

#### 2. Measuring and Test Equipment

The supplier's quality management system for the control monitoring and measurement equipment must comply with ISO 10012 or equivalent.

#### 3. Specifications and Changes

- a. The suppliers quality management system shall provide for procedures which will assure that the latest applicable drawing, specifications and instructions required by the contract or purchase order, as well as authorized changes thereto, are used for fabrication, inspection and testing.
- b. The suppliers procedures must assure that the organization will notify Wire Tech EDM, Inc. of changes in product and/or process definition and, where required obtain appropriate approvals.
- c. Copies of Wire Tech EDM, Inc. customer's drawings, specifications, and/or procedures supplied by Wire Tech EDM, Inc. shall not be reproduced except for internal use. Such proprietary items shall be controlled to preclude their use other than contract work with Wire Tech EDM, Inc.

## 4. Certificate of Conformance (C of C)

The supplier shall provide a Certificate of Conformance attesting that the processes and/or products meet the applicable drawing and/or specification imposed by the purchase order. The C of C shall be attached to the packing slip, and shall accompany each shipment. The C of C shall contain the signature and title of an authorized representative, as well as purchase order number, part number, revision, quantity, all processes performed, and the specifications and revisions to which they conform.

#### 5. Material Certifications

The certificate shall show the name of the material, the applicable specification number, lot/batch identifier, the name of the manufacturer of the material, and the signature of a responsible representative from the manufacturer.

## 6. Right of Entry

Wire Tech EDM, Inc., their customer's, and regulatory authorities, including the government reserve the right to conduct inspection and/or surveillance to verify conformance to specified requirements. The government has the right to inspect any or all of the work in this order at the supplier's facility. The right extends to the plant and any subtier supplier for materials intended for incorporation into the contracted product. Wire Tech EDM, Inc. or Customer verification does not relieve the subcontractor of the obligation to provide acceptable product, and shall not preclude subsequent rejection by the customer.

#### 7. Purchase Order Flowdown

The supplier shall Flowdown the quality requirements of this contract to any subcontractor used in the performance of this contract, including key characteristics where required.

#### 8. Nonconforming Product

The supplier's quality management system shall provide procedures for notifying Wire Tech EDM, Inc. of nonconforming product and for the arrangements to obtain approval of supplier nonconforming product. The supplier shall take prompt action to correct conditions, which have or could result in nonconforming product being shipped to Wire Tech EDM, Inc.

#### 9. Mercury Free Certification

Suppliers must certify that all products have not been exposed to mercury in any form while at their facility.

#### 10. Records

The supplier shall maintain adequate records of all inspections and test. The records shall indicate the nature and number of observations made the number and type of deficiencies found, the quantities approved and rejected and the nature of corrective action taken. These records shall be available, and copies furnished upon request to Wire Tech EDM, Inc's representative. Records shall be kept for a period of seven (7) years or as required by contract or purchase order.

### 11. Preparation for Shipment

Unless otherwise specified in the purchase order, drawings, or specifications, the suppliers quality management system shall assure that the products is packages to protect against damage and deterioration during shipment in accordance with best commercial practices.

#### 12. Material Test Reports

Legible and reproducible copies of chemical, physical test reports including heat, lot, or batch numbers must accompany each shipment. These certifications must contain the signature and title of the authorized representative of the agency performing the test and must contain sufficient information to assure conformance to specific requirements.

### 13. First Article Inspection

The supplier shall submit a first article to Wire Tech EDM, Inc. for approval. The first article shall represent the same material, fabrication, and processes as the production lot. Wire Tech EDM, Inc. acceptance of the first article does not represent the acceptance of the production lot or absolve the supplier from the responsibility of meeting the requirements of the purchase order and specifications.

## 14. Non-Destructive Testing

A legible reproducible copy of certifications covering the requirements defined by the purchase order and applicable specifications must accompany each shipment. Laboratory personnel interpreting the results of testing must be certified.

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## 15. Special Processes Subcontracted

Special processes used in the performance of this contract subcontracted outside of the supplier's facility must use Wire Tech EDM, Inc. approved supplier.

# 16. Counterfeit parts

Supplier shall have a program in place to prevent suspected unapproved parts or counterfeit materials from entering the supply chain.

17 Suppliers contribution
Supplier acknowledges their roll in the contribution to product or service conformity, product safety and the importance in maintaining ethical behavior in their organization.

## 18 Suppliers Control of External Providers

Supplier shall control and monitor external providers in accordance with the current revision of AS9100.

#### **Revision History**

Item	Description	Rev	Date
16	Added Counterfeit parts	В	12/7/2017
17	Added Suppliers contribution	В	12/7/2017
18	Added Control of external providers.	С	12/19/2017

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